



# Planning & Program Review Committee

**6/15/2009**

**3:00 – 5:00**

**Members:**

\*Present

Charlie Ng (co-chair)\*

Catherine Pace-Pequeño (co-chair)

Cheryl Marshall\*

Alex Contreras\*

Kathy Crow

Cidhinnia Torres Campos\*

Ralph Rabago

Gary Williams\*

Gloria Harrison (ex-oficio)

Michelle Riggs

Ted Phillips (ex-oficio)

## ----- Minutes -----

**Minutes from Meeting 6/8/2009 approved by consensus**

**Discussed Program Review Questions:**

1. Assume the reader doesn't know anything about your program. Please describe your program including organizational chart/structure, your mission (purpose), who do you serve, what kind of services do you provide, and why are these services valuable.
2. What evidence do you use to measure your program's effectiveness and success? How do you use this evidence and why do you use it?
3. Utilizing the results of the evidence above, reflect on and tell us what the results mean for the program?
4. What is going well and why? Please include as appropriate such areas as curriculum, partnerships, best practices, group dynamics, SLO/SAO cycle, strengths, and innovations, etc.
5. What is not going well and why? Please include as appropriate, such areas as, curriculum, partnerships, best practices, group dynamics, SLO/SAO cycle, weaknesses, and innovations, etc.
6. What feedback did you receive from your last Program Review? How did you respond to it?
7. Tell us where you would like your program to be three years from now (vision).
8. How does your answer to Question #7 fit with the college's mission, vision, and goals?
9. Reflect on where you find your program currently, where you would like your program to be in three years how you plan to maintain or enhance strengths, and how you plan to address identified weaknesses. Having taken these issues into consideration, please complete the Three Year Action Plan/Resources Needed worksheet below. When completing this form you may consider needs in the following areas, services offered/level of quality, human resources/training, innovation, organizational effectiveness and internal processes, finance and budget,

governance and social responsibility, etc.

Next Meeting:

- 6/22/2009 3:00-5:00

**NEXT MEETING WILL IN LADM 217, 6/22/2009 FROM 3:00 – 5:00**

DRAFT